2016 State Homeland Security Grant Program Workshop

NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT
Workshop Agenda

• Major changes
• Notice of Funding Opportunity
• Application packet
  • Summary Sheet
  • NIMS Compliance
  • Project Worksheet
  • Interoperable Communications Worksheet
  • Citizen Corp Worksheet
  • Budget Worksheets
Allocation Information

• **New Mexico Allocation:** $3,734,500.00
  - State 20% - $746,900.00
  - Local 80% - $2,987,600.00
  - Local LETPA - $746,900.00

• **Period of Performance:** Thirty-six (36) months
  - **Projected Period of Performance Start Date:** October 1, 2016
  - **Projected Period of Performance End Date:** March 31, 2018
Management and Administration Costs

• An applicant that is the recipient of a sub-grant award may retain up to five (5) percent of their sub-grant award amount for M&A that is directly allocable to the grant. M&A must be detailed in their applications.
NOTE: Eligible recipients who plan to apply for this funding opportunity but who have not obtained a Data Universal Numbering System (DUNS) number and/or are not currently registered in the System for Award Management (SAM), should take immediate action to obtain a DUNS Number, if applicable, and then to register immediately in SAM.

- It may take 4 weeks or more after the submission of a SAM registration before the registration becomes active in SAM, then an additional 24 hours for Grants.gov to recognize the information.

- Information on obtaining a DUNS number and registering in SAM is available from Grants.gov at: http://www.grants.gov/web/grants/register.html. Detailed information regarding DUNS and SAM is also provided in Section D of this NOFO, subsection, Content and Form of Application Submission.
Application Steps

• Applying for, updating or verifying their DUNS Number;
• Applying for, updating or verifying their EIN Number;
• Updating or verifying their SAM number;
• Updating or verifying their State Vendor # and current SHARE information
Communications
Equipment vs Project

• Generally, equipment is what is utilized by the end user.
• A communications project would include infrastructure components, such as repeaters, consoles and towers.
Communications

• New Mexico recognizes the;
  – National Emergency Communications Plan (2014)
  – SAFECOM (2016)

• SAFECOM Guidance
  – Planning, Coordination, and implementing emergency communications projects
  – Emergency communications activities (that are authorized)
Communications Continued

• Overview of emergency communications systems and capabilities
• Technical standards that facilitate operability and interoperability
• Priority areas for Land Mobile Radio (LMR)
• A whole community approach
• Vulnerability assessments from Threat and Hazard Identification and Risk Assessment (THIRA)
Objective

• State Homeland Security Grant Program (SHSGP): The SHSGP assists state, Tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists.

• All supported investments are based on capability targets and gaps identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and assessed in the State Preparedness Report (SPR).
Priorities - National areas for improvement

- Cybersecurity;
- Infrastructure Systems;
- Health and Social Services;
- Housing; and
- Long-term Vulnerability Reduction
Submission date and other key dates and times

• Application Submission Due: March 31, 2016 at Close of Business, 5:00 p.m. (MST)

• Applicants are required to submit both a paper copy with original signatures and a digital copy, in either a word or PDF format
Environmental Historic Preservation (EHP)

• Recipients and sub-recipients proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in the DHS/FEMA EHP review process.
Review criteria

• FY 2016 HSGP applications will be evaluated through a review process for completeness, adherence to programmatic guidelines, and anticipated effectiveness of the proposed investments.

• Applicants will be required to align all projects to at least one core capability identified in the Goal.

• Descriptions of projects should be clear and concise and should include whether the project supports a NIMS typed resource and whether assets are deployable/shareable.
Review criteria

- The grant funded activities of every project must align to the HSGP solution areas: Planning, Organization, Exercises, Training and/or Equipment (POETE).
- A project may have activities in more than one solution area.
Notice of award

• Recipients must accept their awards no later than 60 days from the award date. The recipient shall notify the awarding agency of its intent to accept and proceed with work under the award.

• Funds will remain on hold until the recipient returns the official sub-grant agreement and all other conditions of award have been satisfied, or the award is otherwise rescinded. Failure to accept the grant award within the 60 day timeframe may result in a loss of funds.
Extensions

• Extensions to the initial period of performance identified in the award will only be considered through formal, written requests to the recipient’s respective DHSEM Program Analyst and must contain specific and compelling justifications as to why an extension is required.

• Recipients must submit all proposed extension requests to NMDHSEM for review and approval no later than 120 days prior to the end of the period of performance.
Multiple Purpose or Dual-Use of Funds

• SHSP activities which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, all SHSP funded projects must assist recipients and sub-recipients in achieving target capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.
Law Enforcement Terrorism Prevention Allowable Costs

Activities eligible for use of LETPA focused funds are outlined in the *National Prevention Framework* (and where capabilities are shared with the protection mission area, the National Protection Framework)

*Correction to application worksheet is page 19-20 not page 27*
Law Enforcement Terrorism Prevention Activities Allowable Costs

Include but not limited to;

• Implementation and maintenance of the Nationwide SAR Initiative, including training for front line personnel on identifying and reporting suspicious activities

• Implementation of the “If You See Something, Say Something™” campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners, including nonprofit organizations. Note: DHS/FEMA requires that the Office of Public Affairs be given the opportunity to review and approve any public awareness materials (e.g., videos, posters, tri-folds, etc.) developed using HSGP grant funds for the “If You See Something, Say Something™” campaign to ensure these materials are consistent with the Department’s messaging and strategy for the campaign and the initiative’s trademark.
Countering Violent Extremism

• Training for countering violent extremism; development, implementation, and/or expansion of programs to engage communities that may be targeted by violent extremist radicalization; and the development and implementation of projects to partner with local communities to prevent radicalization to violence, in accordance with the Strategic Implementation Plan (SIP) to the National Strategy on Empowering Local Partners to Prevent Violent Extremism in the United States.
Jurisdiction/Agency
Intelligence-Related Activities

• Any jurisdiction or agency that leverages SHSGP funds to support intelligence- or fusion process-related activities (e.g., intelligence unit, real time crime information and analysis centers) must ensure efforts are integrated and/or coordinated with the state or major Urban Area fusion center(s).
## Project Summary Sheet

### Project Summary

**Name of Jurisdiction:**

**Date of Emergency Operations Plan Last Update/Review:** Click here to enter a date.

<table>
<thead>
<tr>
<th>Project</th>
<th>Type of Project</th>
<th>Total Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project 1</td>
<td>Type of Project</td>
<td>$0.00</td>
</tr>
<tr>
<td>Project 2</td>
<td>Communications</td>
<td>$0.00</td>
</tr>
<tr>
<td>Project 3</td>
<td>Equipment</td>
<td>$0.00</td>
</tr>
<tr>
<td>Project 4</td>
<td>Typed Team</td>
<td>$0.00</td>
</tr>
<tr>
<td>Project 5</td>
<td>Citizen Corp/CERT</td>
<td>$0.00</td>
</tr>
<tr>
<td>Citizen Corps Project</td>
<td>Exercise</td>
<td>$0.00</td>
</tr>
<tr>
<td>Citizen Corps Project</td>
<td>Planning</td>
<td>$0.00</td>
</tr>
<tr>
<td>Citizen Corps Project</td>
<td>Training</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Grand Total Amount Requested:** $0.00
# Project Summary Sheet

## Project Administrative Information Sheet

<table>
<thead>
<tr>
<th>Name of Applicant: (Jurisdiction)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>STATE VENDOR #</td>
<td></td>
</tr>
<tr>
<td>DUNS #</td>
<td></td>
</tr>
<tr>
<td>CAGE #</td>
<td></td>
</tr>
</tbody>
</table>

### Point of Contact Information:

Project Manager, Chief Financial Officer, and Signatory Official must be three (3) different individuals.

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**Purpose of DUNS**

A DUNS number is a unique nine-character number used to identify your organization. The federal government uses this number to track how federal money is allocated.

**Before Registering for a DUNS Number**

Does my organization already have a DUNS number? Most large organizations, libraries, colleges, and research universities already have a DUNS number. You should contact your grant administrator, financial department, chief financial officer, or authorizing official to identify your organization's DUNS number.
NIMS Compliance Form

★ This NIMS compliance form must be completed by each agency/department requesting or benefiting from funding.

★ All applicants must attach the requesting department/agency’s training matrix, department roster and any policies that are set in place to ensure the jurisdiction maintains NIMS compliance.
NIMS Compliance Form

<table>
<thead>
<tr>
<th>Training Implementation Objectives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training Matrix for the completion of the following (Must attach training matrix for your agency/department)</td>
</tr>
<tr>
<td>• IS - 100b (Intro to ICS)</td>
</tr>
<tr>
<td>• IS - 200a (ICS)</td>
</tr>
<tr>
<td>• ICS - 300 (ICS – classroom only)</td>
</tr>
<tr>
<td>• ICS - 400 (ICS – classroom only)</td>
</tr>
<tr>
<td>• IS - 700a (Intro to NIMS)</td>
</tr>
<tr>
<td>• IS - 701a (Intro to Multi-Agency Coordination System)</td>
</tr>
<tr>
<td>• IS - 702a (Public Information Systems/NIMS)</td>
</tr>
<tr>
<td>• IS - 703a (NIMS Resource Management)</td>
</tr>
<tr>
<td>• IS - 706 (NIMS Intrastate Mutual Aid)</td>
</tr>
<tr>
<td>• IS - 800b (National Response Framework)</td>
</tr>
</tbody>
</table>

| ✅ Agency/Department Roster for required Training (Must attach) |
Project Worksheets

• There are 3 different project worksheets in this application. Each of them follow a similar format, including:
  • Information Section
  • Baseline (General project or Comms)
  • Milestones
  • POETE
  • Sustainment
  • Funding
# Project Worksheet

## Project Information
* Submit **one** project information sheet for each project.
* Attach the appropriate budget detail worksheet that corresponds to this Project.

### Primary Agency/Department Project Will Be Supporting

<table>
<thead>
<tr>
<th>Point of Contact:</th>
<th>Phone Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td>Cell Phone:</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td></td>
</tr>
</tbody>
</table>

### Name of Project:

<table>
<thead>
<tr>
<th>Total Amount Allocated to:</th>
<th>Eligible As LETPA</th>
<th>NIMS Typed Team</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exercise:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Amount Requested For This Project:** $_____

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1. **Is an Environmental Historic Preservation Screening Form required?**
   - If yes, attach completed form.

2. **Does this project directly support a NIMS Typed Resource?**
   - If yes, describe the NIMS Typed Resource including ID Number:
   - Date of Purchase:
   - Condition of Resource:
   - Purchased with previous Federal Preparedness Grant funding?

3. **Does this project directly support a NIMS Typed Special Team?**
   - If yes, describe the NIMS Typed Team including ID Number:
   - Is the team validation letter attached?
   - Is this project increasing the team's capability?

4. **Did each agency/department submit a NIMS Compliance Worksheet including training matrix and roster?**
   - YES  NO
Note on Typed Teams

• If requesting equipment for a typed team, it needs to directly tie by to the data sheet. If equipment is not listed by required for operations, you need to describe.

• For example, a type 2 SWAT Team requires a Tactical Medic, but does not list specific equipment. Describe how the equipment was identified, such as national best practices or training courses.
**Baseline**

**Baseline: New or on-going project**

**Core Capabilities that will be created or enhanced by the project**

*Prioritize the core capabilities below, you may select up to 3 core capabilities.

<table>
<thead>
<tr>
<th></th>
<th>Choose an item.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1)</td>
<td></td>
</tr>
<tr>
<td>2)</td>
<td></td>
</tr>
<tr>
<td>3)</td>
<td></td>
</tr>
</tbody>
</table>

**This project is:**

Choose an item.
Baseline

DESCRIPTION OF CAPABILITIES: If sustaining or maintaining a capability: Clearly identify what has been accomplished to date, if the project has been supported by federal funds in the past, the phase of the project this request represents, a description of the entire project and projected future steps/phases. If this is a new project, describe if the project will be a single phase, or if additional phases with future funding will be needed to complete the project.

Clearly describe what has been accomplished to date, including phases of a project. If this is part of a larger project, either describe or attach supporting documentation. For example, our Police Department acquired a surplus bomb robot through the 1033 program, but needs upgrades to make it fully operational. These include new controller and wiring harness. This will increase our Type 3 SWAT Team to a Type 2 Team
Baseline

What exactly is this projecting going to do? For example, by purchasing a Radiation Monitoring/Detecting Meter with Alpha Detection capabilities, we will increase our Type 3 Hazmat Entry Team to a Type 2 Team.
Include how your jurisdiction is planning for future system enhancements. Long term communications plans should be considered, including how this equipment will work with your system in the next 5 to 10 years.

**Baseline**

<table>
<thead>
<tr>
<th>COMMUNICATION EQUIPMENT:</th>
<th>If you project includes communications equipment, describe how it will tie into existing communications system. Include planning for future system enhancements. Describe how this equipment will be interoperable statewide.</th>
</tr>
</thead>
</table>
Baseline

**THREAT:** Describe the threat in the applicant region. Has this been identified in the jurisdiction’s local THIRA? If this is a new or emerging threat, describe how it was identified, including any real world incidents or responses.

Include all real world incidents where this project would have be applicable. For example, during the last 2 years, we have seen an increase in Hazmat incidents. Our tier 2 reports have shown a 25% increase in facilities holding hazardous chemicals.
Baseline

VULNERABILITY: Describe the current ability to respond to this threat and how this project will address this.

Include all real world incidents where this project would have be applicable. For example, during the last 2 years, we have seen an increase in Hazmat incidents and we currently lack the ability to test for unknown chemicals. We have had to rely on mutual aid, which at times has taken several hours.
Baseline

CONSEQUENCE: Describe the consequences of not funding the project.

- This can include a variety of impacts, from life safety to property preservation. For example, SWAT operators have shown an increase in hearing loss. These tactical headsets provide hearing protection while at the same time allow for tactical comm
Describe how this project (resource) is either not available in your region or benefits your region, including examples. For example, our Hazmat team is the only Type 2 Team within 2 hours and supports several surrounding jurisdictions through mutual aid including.....
Baseline

NEW MEXICO STATE PREPAREDNESS REPORT: Explain how this Project supports the NM State Preparedness Report. Please reference the section and page number.

Keep this simple, show where in the SPR the need for this project/resource is needed
SPR Example

• For example, Page 59 of SPR, Critical Transportation Core Capability. The capability targets require support of 250 animals in the affected area and list the current capability as a 4 (61%-80%) and also list that the State has shortfalls in Large/Small Animal Transport Teams and Equipment.

• By increasing our team to a Type 1 team, we would help address the shortfalls across the state. This could possibly result in a rating of 5. Although our team is outside the affected area of this THIRA incident, we could assist the state in being able to respond within the first 24 hours of any incident.
Look at all of the THIRA scenarios, not just what is either in your jurisdiction or region. Many of these scenarios would rely on support from throughout the state.
THIRA Example

• Your jurisdiction wants to build a Small Animal Transport Team.

• Page 63 of THIRA, Critical Transportation Core Capability. The capability targets require support of 250 animals in the affected area, including 10 Type 1 Teams.

• “Our jurisdiction is currently a type 2 team and this equipment and training would result in a Type 1 team”
Baseline

All projects must have a nexus to terrorism. Describe here how this project meets a terrorism nexus. If you are applying for this project as a LETPA project, describe how it meets the requirements in the NOFO.

*Correction to application worksheet is page 19-20 not page 27
Milestones

• Milestones – When completing this section, base your answers on the actions that will be taken starting the day you would receive your sub-grant. Include administrative actions required before any spending may take place.
POETE

• POETE – For each core capability, jurisdictions assess their preparedness levels in each of the five POETE solution areas: planning, organization, equipment, training, and exercises.

• Use a five-point scale for each assessment, where one (1) indicates little-to-no capability, and five (5) indicates that they have all or nearly all of the capability required to meet their targets.
What is POETE

**Planning:** The development of policies, plans, procedures, mutual aid agreements, strategies and other publications that comply with relevant laws, regulations, and guidance necessary to perform assigned missions and tasks.

**Organization:** Individual teams, an overall organizational structure, and leadership at each level in the structure that comply with relevant laws, regulations and guidance necessary to perform assigned tasks. Organization includes paid and volunteer staffs who meet relevant qualification and certification standards necessary to perform assigned missions and tasks.

**Equipment:** Equipment, supplies, and systems that comply with relevant standards necessary to perform assigned missions and tasks.

**Training:** Content and methods of delivery that comply with relevant training standards necessary to perform assigned missions and tasks.

**Exercises:** Exercises and actual events that provide an opportunity to demonstrate, evaluate, and improve the ability of core capabilities to perform assigned missions and tasks to standards necessary to achieve successful outcomes.
# What is POETE

<table>
<thead>
<tr>
<th>Solution Area</th>
<th>Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Planning</strong></td>
<td></td>
</tr>
<tr>
<td>No plan/annexes exist</td>
<td>1: No plans/annexes exist</td>
</tr>
<tr>
<td>Some plans/annexes</td>
<td>2: Plans/annexes exist but require update</td>
</tr>
<tr>
<td>exist</td>
<td>3: Plans/annexes are complete but require update</td>
</tr>
<tr>
<td></td>
<td>4: Plans/annexes are complete and have been updated within 5 years</td>
</tr>
<tr>
<td></td>
<td>5: Plans/annexes are complete, up to date, and verified through either</td>
</tr>
<tr>
<td></td>
<td>exercises or real world events</td>
</tr>
<tr>
<td></td>
<td>Not Applicable: Planning is not relevant for this capability</td>
</tr>
<tr>
<td><strong>Organization</strong></td>
<td></td>
</tr>
<tr>
<td>0-20% of required</td>
<td>1: 0-20% of required organization/personnel exists</td>
</tr>
<tr>
<td>organization/personnel</td>
<td>2: 21-40% of required organization/personnel exists</td>
</tr>
<tr>
<td>exists</td>
<td>3: 41-60% of required organization/personnel exists</td>
</tr>
<tr>
<td></td>
<td>4: 61-80% of required organization/personnel exists</td>
</tr>
<tr>
<td></td>
<td>5: 81%-100% of required organization/personnel exists</td>
</tr>
<tr>
<td></td>
<td>Not Applicable: Organization is not relevant for this capability</td>
</tr>
<tr>
<td><strong>Equipment</strong></td>
<td></td>
</tr>
<tr>
<td>0-20% of required</td>
<td>1: 0-20% of required equipment exists</td>
</tr>
<tr>
<td>equipment exists</td>
<td>2: 21-40% of required equipment exists</td>
</tr>
<tr>
<td></td>
<td>3: 41-60% of required equipment exists</td>
</tr>
<tr>
<td></td>
<td>4: 61-80% of required equipment exists</td>
</tr>
<tr>
<td></td>
<td>5: 81%-100% of required equipment exists</td>
</tr>
<tr>
<td></td>
<td>Not Applicable: Equipment is not relevant for this capability</td>
</tr>
<tr>
<td><strong>Training</strong></td>
<td></td>
</tr>
<tr>
<td>0-20% of required</td>
<td>1: 0-20% of required training exists</td>
</tr>
<tr>
<td>training exists</td>
<td>2: 21-40% of required training exists</td>
</tr>
<tr>
<td></td>
<td>3: 41-60% of required training exists</td>
</tr>
<tr>
<td></td>
<td>4: 61-80% of required training exists</td>
</tr>
<tr>
<td></td>
<td>5: 81%-100% of required training exists</td>
</tr>
<tr>
<td></td>
<td>Not Applicable: Training is not relevant for this capability</td>
</tr>
<tr>
<td><strong>Exercises</strong></td>
<td></td>
</tr>
<tr>
<td>No exercises/real-world demonstration have occurred in the last five years</td>
<td>1: No exercises/real-world demonstration have occurred; many mission critical findings exist</td>
</tr>
<tr>
<td></td>
<td>2: Exercises/real-world demonstration have occurred; few mission critical findings exist</td>
</tr>
<tr>
<td></td>
<td>3: Exercises/real-world demonstration have occurred; some areas for improvement exist</td>
</tr>
<tr>
<td></td>
<td>4: Exercises/real-world demonstration have occurred; no areas for improvement exist</td>
</tr>
<tr>
<td></td>
<td>5: Exercises/real-world demonstration is not relevant for this capability</td>
</tr>
</tbody>
</table>

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Sustainment

**SUSTAINMENT:**

★ Identify how your jurisdiction plans to maintain, sustain and enhance the capabilities for this project.

Explain the long-term approach to sustaining and maintaining the capabilities created or enhanced by this project.

Who will be responsible to maintaining the capabilities created or enhanced by this project?

How will you replace equipment, update plans, maintain training, or follow through with exercises?

Any additional sources of funding to be used, other than Federal Preparedness Grant programs; i.e. State Homeland Security Grant Program or the Emergency Management Performance Grant Program.

What are your jurisdictions future plans or milestones for sustaining the project?

Describe what your jurisdiction has done so far, including different phases of this project. If other local funds have been or will be used, they should be included here.
Funding

FUNDING:

1) Will your jurisdiction accept partial funding for this Project? [ ] YES [ ] NO
   a. If you answered yes, please provide the partial amount of funding that is acceptable. Attach a
      spending plan if applicable. $______

Describe all recent funding attempts for this project. Has this project or any portion of this project been
supported by any funding sources other than the SHSGP? If yes, please provide a detailed description of the
amount(s) that were funded and the outcome or status of the project. Include all local funds, federal
preparedness grants and other available grants that have been applied for?

Describe how your jurisdiction will clearly identify the approach and plans for future funding sources for
sustaining and maintaining resources and capabilities supported for this project.
# Partial Funding Example

## PROJECT FUNDING AND PRIORITY

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Cost per Item</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PRIORITY 1</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Night Vision Monocular</td>
<td>16</td>
<td>$3,300.00</td>
<td>$52,800.00</td>
</tr>
<tr>
<td>IR Illuminators</td>
<td>4</td>
<td>$50.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>Rifle Rated Shield</td>
<td>3</td>
<td>$4,500.00</td>
<td>$13,500.00</td>
</tr>
<tr>
<td><strong>Priority 1 Total</strong></td>
<td></td>
<td></td>
<td>$66,500.00</td>
</tr>
<tr>
<td><strong>PRIORITY 2</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Throw-Phone System</td>
<td>1</td>
<td>$24,000.00</td>
<td>$24,000.00</td>
</tr>
<tr>
<td>Throw-Bot System</td>
<td>1</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Smartphone (Annual service/device)</td>
<td>2</td>
<td>$1,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Tablet Computer</td>
<td>2</td>
<td>$1,500.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td><strong>Priority 2 Total</strong></td>
<td></td>
<td></td>
<td>$34,000.00</td>
</tr>
<tr>
<td><strong>PRIORITY 3</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EMT-B Training</td>
<td>2</td>
<td>$1,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>CNT Conference Registration</td>
<td>3</td>
<td>$350.00</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>CNT Conference Airfare Round Trip</td>
<td>3</td>
<td>$450.00</td>
<td>$1,350.00</td>
</tr>
<tr>
<td>CNT Conference Lodging 4 Nights</td>
<td>3</td>
<td>$600.00</td>
<td>$1,800.00</td>
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<td>NTOA Conference Registration</td>
<td>5</td>
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<td>$2,500.00</td>
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<td>NTOA Conference Airfare Round Trip</td>
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<td><strong>Priority 3 Total</strong></td>
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<tr>
<td><strong>PRIORITY 4</strong></td>
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<tr>
<td>Negotiation Vehicle</td>
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<td><strong>Priority 4 Total</strong></td>
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<td><strong>TOTAL</strong></td>
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<td>$274,450.00</td>
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</tbody>
</table>
Interoperable Communications

• The first page of questions in the baseline section is the same as the general project application, including Description of Capabilities, General Project Description, Threat, Vulnerability, Consequence, and Project Necessity. The following are specific to Interoperable Communications Projects.
Interoperable Communications

• We are looking at
  – Is your license current
  – Are you narrowbanded
  – Do you have common frequencies with others
Interoperable Communications

Provide an analysis of equipment capabilities, which must include narrow banding capability and channel capacity.

- Do you have a channel plan
- Are all these channels narrowbanded
- Do you have a life cycle plan for your equipment
  - Portables 5 to 7 years
  - Mobiles 5 to 10 years
  - Repeaters 20 to 25 years
Interoperable Communications

- Look at a yearly communications build out to build your system to be stronger
- What are you planning to do with the amount requested and who are you getting it from
- When does a radio need to be replaced
Interoperable Communications

- P25 standards are being requested from FEMA to make it easier to connect different systems together.
- P25 Compliant is an upgrade but necessary to move into the future
- Systems that are stand alone are not going to be funded

Costs associated with upgrading, converting, and/or purchasing equipment to address the requirements identified above.
Interoperable Communications

• A phased approach should be on a 3 to 5 year plan and should be updated every year to meet the changes in equipment and system growth.

• What is Phase 1, have you looked at your THIRA, where are your gaps
Interoperable Communications

- Have you started to build a newer system
- Are you starting with portables or mobiles or base stations or even your dispatch center
- How are you going to phase it in
- When will you phase in the full P25 system
Interoperable Communications

- Purchase P25 capable or compatible equipment
  - A few each year and phase them in
- Work off your current communication plan
- Purchase the upgrade to full P25 when you plan to switch
Interoperable Communications

Describe how this system will be interoperable with surrounding jurisdictions.

• Do you have MOU or MOA with surrounding;
  – Agencies
  – Counties
  – And regional communication plans
  – Can you talk across disciplines
  – Do you have a resilient communication plan
## Citizen Corp

### CITIZEN CORPS (CCP)

<table>
<thead>
<tr>
<th>PRIMARY AGENCY/DEPARTMENT PROJECT WILL BE SUPPORTING</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Point of Contact:</th>
<th>Phone Number:</th>
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</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Cell Phone:</td>
</tr>
<tr>
<td>e-mail Address:</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Type of Project: Choose One</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total Amount Allocated to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment: $</td>
</tr>
<tr>
<td>Planning: $</td>
</tr>
<tr>
<td>Training: $</td>
</tr>
<tr>
<td>Exercise: $</td>
</tr>
<tr>
<td>Education Material: $</td>
</tr>
<tr>
<td>Other: $</td>
</tr>
</tbody>
</table>

| TOTAL AMOUNT REQUESTED FOR THIS PROJECT: $ |
Provide a description of the CCP Goals and Objectives of the project.

Does the jurisdiction currently have a Citizen Corps Council? If so, please describe the activities that the CCC engages in. If no, does your jurisdiction plan in creating a Citizen Corps Council in the future?

What are your planning activities for the next year?

What are your training activities for the next year? Include initial member training, recertification training, sustainment training and any instructor level requirements. If you are requesting funding for training, briefly describe how this funding will be spent? Also include in Budget Worksheet.

What exercises do you have planned that will focus on the specific mission of your program? If you are requesting funding for an exercise, briefly describe how this funding will be spent? Also include in Budget Worksheet.

What equipment is being requested that will support the specific mission of your program? Briefly describe how this funding will be spent? Also include in Budget Worksheet.
Citizen Corp

For existing programs, describe any major incidents or events that your program has supported?

Describe all recent funding attempts for this program. Has this program or any portion of this program been supported by any funding sources other than the SHSGP? If yes, please provide a detailed description of the amount(s) that were funded and the outcome or status of the project. Include all local funds, federal preparedness grants and other available grants that have been applied for?

Describe the consequence of not funding this program.

Would your jurisdiction be interested in participating in a State Citizen Corps Council?

[ ] YES  [ ] NO
PROGRAM ACTIVITIES: Describe all activities that your program has planned for the next year. Include all training, exercises and event support that are planned. For the purpose of this application, use the calendar year in describing these activities.

<table>
<thead>
<tr>
<th>QUARTER</th>
<th>MILESTONES</th>
</tr>
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<tbody>
<tr>
<td><strong>ONE</strong></td>
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<tr>
<td>Jan-Mar</td>
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<tr>
<td><strong>TWO</strong></td>
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<tr>
<td>Apr-Jun</td>
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<tr>
<td><strong>THREE</strong></td>
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<tr>
<td>Jul-Sept</td>
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<tr>
<td><strong>FOUR</strong></td>
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<tr>
<td>Oct-Dec</td>
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</tr>
</tbody>
</table>
Budget Worksheets

- Authorized Equipment List (AEL) – The equipment should match the closest description.
- It needs to meet the FEMA Grant Program.

FEMA Grant Programs

- Amtrak - (IPR - Amtrak), Operation Stonegarden (OPSG), Port Security Grant Program (PSGP), Tribal Homeland Security Grant Program (THSGP), Transit Security Grant Program (TSGP), Urban Areas Security Initiative Program (UASI), Homeland Security Grant Program (HSGP), State Homeland Security Program (SHSP)
Budget Worksheets

• Ensure that the “Grant Notes” also allow for this item.

This item is for use only by specialized teams such as Tactical Entry or Special Weapons and Tactics (SWAT) Teams. Not for routine use - allowable only to supplement normal stores, in order to provide the surge capacity necessary for CBRNE terrorism response. Not for riot suppression.
What to submit?

- Summary Sheet with signatures. Name file “Sample County Project Summary Sheet”
- Each project should be named by project number and title. “Project 1 SWAT Team”
What to submit?

• Project packet order
  • Project Worksheet (General, Communications or CERT)
  • NIMS Compliance Worksheet and Matrix
  • Typed Team Validation Letter (If required)
  • Letters of endorsement (if applicable)
  • Budget Worksheet
  • Partial Funding Plan (if applicable)
  • Quotes for equipment (recommended, not required)
  • AEL’s for Equipment
  • EHP (if required)