



NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

EXERCISE NOTIFICATION FORM

Exercise Name \_\_\_\_\_

Series \_\_\_\_\_

Date \_\_\_\_\_ Scenario \_\_\_\_\_

Overview Narrative/Objectives \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Seminar  Workshop  Game  Tabletop  Drill  Functional  Full-Scale

Scope: (mark all that apply)

Local  State  Federal  Tribal  Private Sector  Nongovernmental

Core Capabilities \_\_\_\_\_

\_\_\_\_\_

Primary Location \_\_\_\_\_

Other Locations \_\_\_\_\_

Lead Planning Organization \_\_\_\_\_

Major Participants \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Event Point of Contact:

Name \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Lead Planner:

Name \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_



# NEW MEXICO DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Meeting Dates: (identify all that apply) Concept

& Objectives \_\_\_\_\_

Initial Planning Meeting \_\_\_\_\_

Mid-Term Planning Meeting \_\_\_\_\_

Master Scenario Events List Meeting \_\_\_\_\_

Final Planning Meeting \_\_\_\_\_

After-Action Meeting \_\_\_\_\_

**FOR DHSEM USE ONLY**

Received: \_\_\_\_\_

Reviewed: \_\_\_\_\_