

Susana Martinez
Governor



M. Jay Mitchell
Cabinet Secretary

Nick Piatek
Deputy Cabinet Secretary

**DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT**

October 16, 2015

Dear response partner:

The New Mexico Department of Homeland Security and Emergency Management would like to highlight its processes in regards to out-of-state training applications to attend resident courses offered by the following training partners:

- Emergency Management Institute (EMI)
- Center for Domestic Preparedness (CDP)
- Energetic Materials Research and Testing Center (EMRTC)
- National Center for Biomedical Research and Training (NCBRT)
- National Disaster Preparedness Training Center (NDPTC)
- Nevada Test Site's Counter Terrorism Operations Support Program (NTS / CTOS)
- Texas Engineering and Extension Service (TEEX)
- Transportation Technology Center (TTCI) / Security and Emergency Response Training Center (SERTC)

In accordance with the New Mexico Department of Homeland Security and Emergency Management Training and Exercise Programs Manual, Section V DHSEM Out-Of-State Administrative Course Policy:

“All applications must be submitted through the local emergency manager to DHSEM for approval as the State Authorized Agency / State Training Officer (SAA/STO) prior to submission to the training partner. The SAA/STO will accept the local emergency manager's routing as local endorsement of the training application.”

Thank you for your support and we look forward to continuing the partnership by ensuring the appropriate responders from your agencies are attending the training that would most benefit your agency and jurisdiction. If you require further information, contact State Training Officer / Training and Exercise Programs Manager Joyce Purley at 505-476-9607 or joyce.purley@state.nm.us.

Sincerely,

M. Jay Mitchell
Cabinet Secretary

CC: Emergency Manager